



# **Advisory Circular**

## **CAA-AC-PEL004**

September 2022

### **APPLICATION ISSUE AND RENEWAL OF A NIGHT RATING**

#### **1.0 PURPOSE**

This Advisory Circular is issued to provide guidance, information and procedures required to be followed in applying for issue and renewal of a Night Rating under the Civil Aviation (Personnel Licensing) Regulations as amended.

#### **2.0 REFERENCES**

- 2.1 Regulations 123 to 126 of the Civil Aviation (Personnel Licensing) Regulations 2022;
- 2.2 The prescribed forms

#### **3.0 GUIDANCE AND PROCEDURES**

##### **3.1 General Information**

**3.1.1** The prescribed application forms, Forms for assessment of the qualifying experience for the night rating, may be obtained from the Authority's Personnel Licensing (PEL) Office.

**3.1.2** A Night Rating is endorsed only on a Private Pilot licence.

##### **3.2 The Applicant's Identity**

Present a national Identity Card or a Passport as a form of identification, details of which should be the same as the personal information provided on the prescribed application form; and if the applicant's identity cannot be verified, the application will be rejected, and the applicant will have to return with the proper identification.

### **3.3 Eligibility Requirements**

**3.3.1** The applicant must meet the rating specific eligibility, competency and experience requirements for a night rating under Regulations 123 to 126 of the Civil Aviation (Personnel Licensing) Regulations 2022.

**3.3.2** The applicant should be a holder of a Uganda Private Pilot Licence and must have logged a total of at least 50 hours as pilot of aeroplane. Before starting a recognized course of night flying, an applicant must have at least 20 hours a PIC of which 10 hours must have been gained after obtaining a PPL.

**3.3.3** An applicant should present the Instructor's recommendation as evidence of having met the practical instruction requirements. For providing the Instructor's recommendation one of the following methods shall be used –

- a) The endorsement can be provided in the relevant prescribed Application Form or
- b) In a letter to the Authority.

#### **3.3.4 Documents to be Submitted by the Applicant**

- a) A properly completed prescribed Application Form;
- b) A valid private pilot licence;
- c) Personal logbook or other records substantiating the flight experience or training shown on the Application Form.

#### **3.3.5 Training Requirements**

(a) Dual instruction in instrument flying of which not less than 5 hours must be flown by sole reference to instruments; up to 3 hours of the 5 hours may have been achieved during the PPL training. A least 2.5 hours may be instruction in instrument flying in a simulator recognized by the Authority as being suitable for the training;

(b) Satisfactory completion of the course of at least 5 hours night flying conducted by a flying instructor to a syllabus recognized by the Authority which shall consist of:

- (i) At least 3 hours dual instruction including at least one (1) hour night navigation.
- (ii) 5 flights including 5 take-off and 5 landings as PIC at night. In at least one instance take-off and landing should be separated by complete departure from, and rejoining of, the aerodrome traffic pattern.

(c) The flights as PIC must have been obtained within the six months immediately preceding the date of qualifying for the night rating. A holder of a flying instructors rating must certify, on the prescribed application form, that this requirement has been fulfilled. 'TOUCH and GO' take-offs and landings are not acceptable, each flight must terminate in a full stop landing.

### **3.3.6 Requirements for Renewal and the Renewal Process**

- a) The applicant should complete the prescribed renewal application form;
- b) The applicant should provide a current PPL issued by the Authority;
- c) The applicant should complete the prescribed summary of the flying experience form; and
- d) The applicant should present a certified logbook or other flight record to substantiate the requirement of Regulation 126 of the Civil Aviation (Personnel Licensing) Regulations 2022.

### **3.3.7 Requirements for Renewal of a Rating that has Lapsed**

- a) The applicant shall have received 3 hours of refresher training at night from a holder of an Instructor rating who shall endorse on the applicant's personal log book, as proof that he is proficient in night VFR operations; and
- b) The applicant shall have a valid PPL issued by the Authority.

### **3.3.8 Discrepancies or Ineligibility**

If a discrepancy that cannot be immediately corrected exists in any of the documents, the application and all the submitted documents will be returned to the applicant and should not be re-submitted until the discrepancy has been rectified/ corrected.

### **3.3.9 Issue or Renewal of the Rating**

When an applicant has satisfactorily met all the requirements for the issue of the rating and the prescribed Application Form has been completed and presented in the PEL Office, the applicant will be advised to pay the prescribed fees after which the rating will be issued or renewed.



**Uganda Civil Aviation Authority**