



**UGANDA CIVIL AVIATION AUTHORITY
DIRECTORATE OF SAFETY, SECURITY AND ECONOMIC REGULATION
APPLICATION FOR AN AERODROME LICENSE**

Purpose of application	<i>Tick applicable</i>	
	New aerodrome	
	Initial Licence	
	Licence Renewal	

1. Particulars of the Applicant

Full Name of applicant:

Address of the applicant:

Position/Designation of the applicant:

Telephone numbers:

Fax:E-mail:

2. Particulars of the Aerodrome Site

Aerodrome Name: Category:

Real Property Description: (Bearing and distance from nearest town or populous area and the elevation in feet

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Geographical Coordinates of the Aerodrome Reference Point:

Latitude: Longitude:
 (in degrees, minutes and seconds and in WGS-84 format)

3. Is the applicant the owner of the Aerodrome Site

Yes / No

If Yes, provide Land Title Deed No.

If No, provide:

(a) Details of rights held in relation to the site; and

(b) Name and address of the owner of the site and written evidence that permission has been obtained for the site to be used by the applicant as an aerodrome.

4. Indicate the critical aircraft expected to use the Aerodrome

Critical aircraft type:

Intended commencement date of aerodrome operations:

Other information:

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5. Is the aerodrome to be used for regular public transport operations?

Yes

No

6. Is an Aerodrome Manual enclosed with this application?

Yes

No

If no please indicate when this is likely to be submitted to DSSER. (Note: An Aerodrome Licence will not be processed until an acceptable aerodrome Manual has been received by DSSER)

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7. Indicate the type of operations expected at this Aerodrome.

Day light VFR Operations

Night

VFR/IFR

IFR

VFR

Domestic

International

Domestic and International

8. PERMISSIONS AND APPROVALS

Before submitting this application, the authorities, as indicated below, should be consulted and if appropriate, their approvals obtained .Please give details.

District /Municipal Council

National Environment Management Authority. (**Attach Documentary evidence**).

Name and address of Authority

Date and reference of approval

Have any of the authorities mentioned above raised any objection to the proposed use of the site as an aerodrome? YES/NO

If the answer is YES please state the authority concerned

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9. Details to be shown on the Aerodrome License

Aerodrome Name:

Aerodrome Operator:

Address:

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10. Declaration

I hereby apply for a license to operateaerodrome.

My authority to act on behalf of the applicant is:

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Signed: Date:

Name of person making the declaration:

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NOTES:

1. Two copies of Aerodrome Manuals, prepared in accordance with the Civil Aviation (Aerodrome) Regulations commensurate with the aircraft activities expected at the aerodrome, are required as part of this application.
2. The Application should be submitted to:
Uganda Civil Aviation Authority
Director Safety, Security and Economic Regulation
P. O. Box 5536
Kampala
3. On submission of this application, a fee shall be quoted by the Authority for the cost of the licensing.
4. Documentary evidence in support of all matters in this application may be requested.
5. Other documents required under the Civil Aviation(Aerodromes) Regulations shall be submitted together with this application
6. The fees paid cannot be refunded in the event that an application lapses or is withdrawn.

FOR CAA USE ONLY:

Applicant's name: **Date of application:**

Date Received:

Preliminary Assessment: **Granted** **Deferred** **Refused**

Aerodrome Category: **Licence number:**

Comments:

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Recommended by Aerodrome Inspector:

Name: **Signature:** **Date:**

Reviewed by: (Manager Air Navigation Services and Aerodrome Standards)

Name: **Signature:** **Date:**

Approved by: (DSSER)

Name: **Signature:** **Date:**