



UGANDA CIVIL AVIATION AUTHORITY

EXPRESSION OF INTEREST FOR THE DEVELOPMENT, OPERATION AND MANAGEMENT OF FOOD AND BEVERAGE CONCESSIONS AT ENTEBBE INTERNATIONAL AIRPORT (EIA).

Uganda Civil Aviation Authority (UCAA) is a government statutory Entity responsible for the promotion of the safe, secure and efficient development of Civil Aviation inside and outside Uganda. The Authority owns and operates Entebbe International Airport and 13 domestic Aerodromes and is also responsible for the provision of Air Navigation Services. On a daily basis the airport handles approximately 5,200 departing and arriving passengers. These passengers are expected to grow over time at a rate of 7.8% p.a. Entebbe International Airport operates 24/7 throughout the year. The Food and Beverage services is one of the key services the airport offers to the passengers. These services are not only consumed by the passengers, but also the airport staff and meeters and greeters.

The Authority is seeking for qualified and competent companies **to Develop, Operate and Manage Food and Beverage Concessions** at Entebbe International Airport.

This procurement shall be conducted in accordance with the PPDA Act Cap. 205), and the attendant Regulations.

Interested firms should provide information demonstrating that they are eligible and possess the required qualifications to perform the services supported with relevant documentation.

The short-listing criteria to be used to evaluate the EOI shall include;

- i. A detailed Company Profile,
- ii. A copy of a valid Trading License or equivalent,
- iii. A copy of a Certificate of Registration or Incorporation or equivalent,
- iv. A copy of a Tax Clearance Certificate issued by Uganda Revenue Authority for at least the period ending not less than 30th January 2024 or equivalent
- v. Five years' experience in having developed operated and managed a Food and Beverage services (Evidence to be provided in the form of contracts or reference letters or Sales performance reports or

- certificate of satisfactory performance)
- vi. Financial capability to operate the food and beverage business; *(Evidence to be provided in the form of copies of audited accounts audited by auditor/s registered by the Institute of Certified Public Accounts of Uganda for the last three years, demonstrating annual turnover of not less than USD\$ 200,000 for each year).*
 - vii. A valid food handler's certificate or equivalent
 - viii. A list of qualified staff i.e. Manager, Chef and other relevant staff who the firm intends to use to manage the business.

Interested firms may associate with other firms in the form of a joint venture to enhance their qualifications. The form of association, where applicable, should be indicated in the Expression of Interest.

Expressions of Interest in sealed envelopes must be delivered to the address below with the Envelope or packaging clearly marked **“Expression of Interest for Development, Operation and Management of Food and Beverage Concessions at Entebbe International Airport”**

Attention: Ag. Manager Procurement
 Room 204, 2nd Floor UCAA Head Office
 Airport Road, Entebbe
 P.O. BOX 5536 Kampala, [Tel:0312352050](tel:0312352050)
htumuhimbise@caa.co.ug

The notice of expression of interest is available at the Entity's website at www.caa.go.ug

The planned Procurement schedule is amended as follows:

Activity	Date
a. Publication of Notice of Expression of Interest	Monday, 28 th October 2024
b. Closing date for receipt of Expression of Interest	Wednesday, 13 th November 2024 at 11:00am
c. Evaluation of Expressions of Interest	Within 15 working days from closing date
d. Display of shortlist	Within 5 working days from approval of shortlist by the Contracts Committee